

APPROVED MINUTES
Regular Council Meeting
April 17, 2024 @ 6:30 pm
North Shore Community Centre

PRESENT:

Chair Mayor Watts, Deputy Mayor MacKinnon, Councillor MacDonald, Councillor Doyle, Councillor Cook, Councillor McLaine, and CAO Sarah Wheatley.

3 Public Members Present

1 Call to Order

6:30 pm by Chair Mayor Watts.

2 Approval of the agenda

It was duly moved and seconded to approve the agenda as presented.

Moved by Councillor Cook, seconded by Deputy Mayor MacKinnon.

All in Favor

MOTION CARRIED

2024-04-40

2.1 Disclosure of Pecuniary or other Conflicts of Interest

None.

3 Approval Of The Minutes

3.1 Approval of the minutes from March 20, 2024

It was duly moved and seconded to approve the minutes from March 20, 2024, meeting as presented.

Moved by Councillor McLaine, seconded by Councillor MacDonald.

All in Favor

MOTION CARRIED

2024-04-41

3.2 Business arising from the minutes.

- Streetlights for Maryland Subdivision updates involve sending a letter to MLA.
- Positive feedback regarding streetlight on Normandy Lane.

4 Delegations, Speakers, and Public Input.

None.

5 Reports

5.1 CAO Report

- Gas Tax applications were approved for pickleball and stairs projects.
- Grass cutting will not be contracted out, as we have the staff and equipment to do this. This includes Grand Tracadie school until the new contract is signed.
- Someone will be reaching out to CAO about grass rolling for the ball fields.

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- Spraying of the fields needs to be addressed for insects.
 - Concerns regarding flower beds at Grand Tracadie School and Bay Shore Road.
 - Sweeping of Promenade is being taken care of by recreation coordinator. (Transportation)
 - Maintenance concerns coming up involve gym needs repairs from baseball damage, scissors lift will be required to clean all the heaters, and air exchangers, and other jobs that are needing to be done at height.
 - Applied for student worker through Jobs for Youth program and one student from previous year is interested in returning.

5.2 Finance and Infrastructure Report

- Finance meeting coming up April 24, 2024.
- Send to CAO any agenda items for discussion.
- Still items tidying up the fiscal year end.

5.3 Planning Board and Development Permit Report

- No meeting.
- Approved permits presented.

5.4 Emergency Measures Organization Report

- No meeting held this month.
- Councillor Cook and CAO Sarah Wheatley had a meeting with Provincial EMO staff, and got certificate for Reception Centre.
- Now we can apply for Reception Centre funding. Recreation Coordinator is helping with this.

5.5 Recreation and Community Engagement Report

- No meeting this month.
- Recreation coordinator has been addressing grant applications, background preparation and costing of items.
- Consider creating policy for recognizing holidays on electronic sign.

5.6 Water, Bays & Environment Report

- No meeting this month.
- MacCann Road entry for recreational fishing, non commercial only. Notify provincial government to inform.

It was duly moved and seconded to contact government regarding wharf on MacCann Rd for use by recreational fishers vs commercial fishers.

*Moved by Councillor Cook, seconded by Councillor MacDonald
All in favour
Motion Carried
2024-04-22*

5.7 Stanhope Potable Update

- Meeting will be held in July.

It was duly moved and seconded to approve the reports.

*Moved by Councillor Doyle, seconded by Councillor Deputy Mayor MacKinnon
All in favour*

Motion Carried
2024-04-43

6 New Business

6.1 RFD-2024-009 Second reading of Code of Conduct Bylaw (2024-01)

6.1.1 Motion to read.

It was duly moved and seconded to read the Code of Conduct Bylaw.

Moved by Councillor Deputy Mayor MacKinnon, seconded by Councillor MacDonald
All in favour
Motion Carried
2024-04-44

6.1.2 Approval of reading

It was duly moved and seconded to approve the reading of the Code of Conduct Bylaw.

Moved by Councillor Doyle, seconded by Councillor McLaine
All in favour
Motion Carried
2024-04-45

6.1.3 Adoption of Bylaw

It was duly moved and seconded to adopt the Code of Conduct Bylaw (2024-01).

Moved by Councillor Cook, seconded by Councillor Deputy Mayor MacKinnon
All in favour
Motion Carried
2024-04-46

6.2 RFD-2024-010 Rural Growth Initiative Application

- Submit for four different projects through the following streams:
 - a) Community Rationalization Program
 - b) Reception Center Resiliency Fund
 - c) Community Capacity Program
 - d) Governance Training

It was duly moved and seconded to have the CAO proceed with obtaining funding for the following projects: a) Insulation of heat pumps for Stanhope Place property and the b) North Shore Community Center Reception Center Capacity Building Fund.

Moved by Councillor Cooke, seconded by Councillor Doyle
All in Favour
Motion Carried
2024-04-47

It was noted that C & D will be tabled for discussion at next council meeting on May 8, 2024.

6.3 RFD-2024 -011 Assign cheque signing authority for CAO backup.

- Every cheque must be signed by Mayor or Mayor's delegate, and the CAO or the CAO delegate.
- Can not be two councillor's or two employees.
- We have an online CRA account.

It was duly moved and seconded to add Don Roper as a signing authority on RMNS bank accounts.

*Moved by Councillor Doyle, seconded by Councillor McLaine
All in Favour
Motion Carried
2024-04-48*

6.4 Discussion of Land Use Bylaw and Development Permit

- CAO Sarah Wheatley and Deputy Mayor MacKinnon met with Deputy Minister of Communities, Lands and Environment on April 3.
- Follow up letter from Minister of Communities, Lands and Environment April 17th, 2024.
- Meetings set for April 23rd, 2024 with several members of Municipal Affairs and Land Division of Communities, Lands and Environment to discuss the transition from province doing permits to us.
- Meeting with Land Division on April 25th, 2024 to discuss a particularly challenging transitional file.
- Discussed potential for in-kind staff time from their Planners to assist RMNS staff.
- Planner that we hired was working on:
 - A. Application forms revamped and added to website.
 - B. Rezoning processes and making list of the Bylaw changes that need to be addressed.
 - C. Overhaul of the schedule fees for permits but will require to change the Bylaw.

6.5 David Latimer Landing on Cass's Pond

- Memorial for Dave and all his work. It was installed by the watershed group, not the municipality.
- Discussion of project ideas for Cass's pond generally. To contact the MLA for clarification and cc Watershed group as well on the email.

6.6 Unsightly Property Bylaw

- We do not have a Bylaw for Unsightly Property.
- Had a discussion with Enforcement Officer and he has dealt with this matter in previous career with the province.
- An official complaint has been made to the province. Province does not discuss the internal process with us or public.
- Feel free to call your MLA.

7 In Camera Session: MGA – 119. Closed Meetings

Despite subsection 118(1), a council or council committee may, by resolution, close all or part of a meeting to the public, either in advance or at the meeting, where the matter to be discussed is, in relation to any of the following, confidential:

(b) information received in confidence which, if disclosed, would likely be prejudicial to the municipality or parties involved;

(d) human resource matters, including labour relations or employee negotiations;

(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations.

(f) The review of legal advice;

It was duly moved and seconded to end closed session to the public at 8:07 pm.

*Moved by Councillor McLaine, seconded by Councillor Cook.
All in Favor
MOTION CARRIED
2024-04-49*

It was duly moved and seconded to reopen the meeting to the public at 8:08 pm

*Moved by Councillor Deputy Mayor MacKinnon, seconded by Councillor MacDonald
All in Favor
Motion Carried
2024-04-50*

8 Additional New Business

8.1 Appointments to committees

- Planning Board appoint: Norman Boswell and Charity Sheehan
- Advisory Member until terms of reference are finalized: Raena Parent

It was duly moved and seconded to appoint two new members to Planning Board along with an advisory member.

*Moved by Councillor Cook, seconded by Councillor Doyle.
All in Favor
Motion Carried
2024-04-51*

9 Next Meeting May 8, 2024 @ 6:30pm North Shore Community Centre.

10 Adjournment

It was duly moved and seconded to close the meeting to the public at 8:10 pm.

*Moved by Councillor McLaine, seconded by Deputy Mayor MacKinnon.
All in Favor
MOTION CARRIED
2024-04-52*

SIGNED: Gerard Watts, Chair

DATE:

SIGNED: Sarah Wheatley, CAO

DATE: